

**Rules and Regulations of the
Municipal Civil Service Commission**

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The probationary periods for the following classes shall be 365 calendar days:

<u>Class</u> <u>Code</u>	<u>Class Title</u>
1234	Accountant I
1235	Accountant II
1236	Accountant III
0227	Accountant IV (Auditor)
0860	Action Center Coordinator
0774	Administrative Assistant
1679	Advanced Practice Registered Nurse
0873	Aging Programs Administrator
0870	Aging Programs Care Coordinator
0874	Aging Programs Manager
0875	Aging Programs Specialist I
0876	Aging Programs Specialist II
1565	Alcohol and Drug Abuse Counselor
1561	Alcohol and Drug Abuse Prevention Coordinator
1570	Alcohol and Drug Abuse Program Manager
0579	Analyst Programmer I
0588	Applications Manager
3184	Aquatics Supervisor
1215	Architect
0176	Assistant Chief Building Official
3469	Automotive Body Repair Supervisor
3456	Automotive Mechanic Supervisor I
3855	Boiler Operator
0856	Budget Management Officer
0857	Budget Management Specialist
1771	Building Inspection Manager
1773	Building Inspection Specialist
1770	Building Inspection Supervisor
1768	Building Inspector I
1769	Building Inspector II

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3497	Building Maintenance Manager
3495	Building Maintenance Supervisor I
3496	Building Maintenance Supervisor II
1116	Building Plan Examiner II
1117	Building Plans Examination Supervisor
0167	Building Services Division Administrator
2016	Building Services Specialist
2000	Business Development Specialist
0867	Business Processes Coordinator
1252	Business Manager
0269	Cable Broadcast Manager
3127	Cable Broadcast Production Technician
3128	Cable Broadcast Writer/Producer
3557	Cable Worker Supervisor I
3558	Cable Worker Supervisor II
3038	Canine Master Trainee
1296	Cashier II
0177	Chief Building Official
0119	Chief Zoning Official
1530	City Forester
0242	Citywide GIS Manager
0216	Civil Service Commission Deputy Executive Director
0557	Clerk Specialist
0266	Communications Division Administrator
0267	Communications Division Assistant Administrator
3673	Communications Systems Coordinator
0254	Community Dental Program Manager
0796	Community Relations Coordinator
0798	Community Relations Representative
0885	Compensation Manager
0539	Computer Operator II
3897	Composting Facility Supervisor
1020	Construction Inspector II (Civil)
1024	Construction Material Analysis Coordinator
3426	Crane Operator
3027	Crime Analyst II

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1915	Crime Laboratory Manager
0842	Criminal Intelligence Analyst
1912	Criminalist II
3529	Custodial Supervisor
0437	Customer Service Manager
0436	Customer Service Supervisor
0435	Customer Service Representative II
0865	Customer Services Coordinator
3641	Data Communication Specialist II
0572	Database Administrator
0755	Debt Management Coordinator
1578	Dental Assistant
1584	Dental Hygienist
1596	Dentist
0893	Department Human Resources Officer
0151	Deputy City Clerk
0552	Desktop Support Technician
0328	Development Administrative Coordinator
2084	Development Land Use Specialist
2012	Development Planning Manager
2015	Development Program Coordinator
0350	Development Program Manager
2007	Development Services Assistant
1486	Dietetic Technician
1482	Dietitian
1484	Dietitian Supervisor
1826	Disease Intervention Specialist I
1825	Disease Intervention Specialist II
1824	Disease Intervention Specialist III
2002	Downtown Development Office Administrator
1183	Drafter/CAD Operator
0169	Economic Development Division Administrator
2017	Economic Development Program Supervisor
3626	Electric Meter Technician
3618	Electric Metering Supervisor I

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3619	Electric Metering Supervisor II
1132	Electrical Engineering Associate I
1133	Electrical Engineering Associate II
1782	Electrical Inspector I
1783	Electrical Inspector II
3306	Electricity Consumer Service Supervisor
3305	Electricity Consumer Servicer
3581	Electricity Distribution Assistant Manager
3582	Electricity Distribution Manager
0160	Electricity Division Administrator
0161	Electricity Division Assistant Administrator
3589	Electricity Load Dispatcher
3671	Electronic System Coordinator
3125	Electronic System Specialist
3668	Electronic System Technician
3669	Electronic System Technician Supervisor
1672	Emergency Medical Services (EMS) Coordinator
1765	Employee Assistance Counselor
1764	Employee Assistance Program Manager
0824	Employee Benefits Analyst I
0825	Employee Benefits Analyst II
0276	Employee Benefits and Risk Manager
0868	Employee Programs Coordinator
0756	Energy Programs Coordinator
1046	Engineer I
1047	Engineer II
1048	Engineer III
1049	Engineer IV
1006	Engineering Aide I
1007	Engineering Aide II
3981	Engineering and Construction Operations Manager
1031	Engineering Associate I
1032	Engineering Associate II
1104	Engineering Associate III
1028	Engineer-in-Training I
1029	Engineer-in-Training II
0768	Environmental Programs Specialist

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1964	Epidemiologist
0806	Equal Business Opportunity Specialist I
0805	Equal Business Opportunity Specialist II
0347	Equal Employment Opportunity Manager
0800	Equal Opportunity Officer
0799	Equal Opportunity Specialist
3421	Equipment Operator II
3430	Excavator
0069	Executive Assistant to the Director
1749	Exercise Physiologist
0295	Facilities Management Division Administrator
0296	Facilities Operations Manager
3498	Facilities Projects Manager
0142	Financial Management Administrator
3013	Fingerprint Technician I
3014	Fingerprint Technician II
3012	Fingerprint Technician Trainee
3086	Fire Assistant Chief
3087	Fire Battalion Chief
3088	Fire Captain
3089	Fire Chief
3085	Fire Deputy Chief
3091	Fire Lieutenant
3090	Firefighter
3025	Firing Range Assistant
1253	Fiscal Manager
0845	Fleet Assistant Manager
3454	Fleet Coordinator
0272	Fleet Management Division Administrator
0273	Fleet Manager
3697	Gardener Supervisor
0549	GIS Analyst
0243	GIS Manager
0545	GIS Technician
3187	Golf Assistant Professional

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0300	Golf Courses Division Administrator
3714	Golf Courses Maintenance Manager
3713	Golf Course Superintendent
3189	Golf Professional
3191	Golf Program Manager
2029	Graphics Designer
0752	Grants Management Coordinator
1743	Health Education Program Planner
0544	Help Desk Representative
0762	Historic Preservation Officer
1623	Home Health Aide
1625	Homemaker
1539	Horticultural Specialist II
1540	Horticulturist
0171	Housing Division Administrator
2049	Housing Rehabilitation Programs Coordinator
0910	Human Resources Assistant
0855	Human Resources Generalist
0894	Human Resources Program Manager
0854	Human Resources Representative
0225	Income Tax Assistant Administrator
0660	Income Tax Auditor
0662	Income Tax Auditor Specialist
0661	Income Tax Auditor Supervisor
0224	Income Tax Division Administrator
1847	Industrial Hygienist
0248	Information Services Division Administrator
0247	Information Services Division Assistant Administrator
0548	Information Systems Analyst
0869	Information Systems Manager
0582	Information Systems Supervisor
0603	Information Technology Account Manager
1255	Information Technology Business Officer
0599	Information Technology Security Officer
1335	Inventory Control and Property Manager

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0542	IT Operations Manager
0751	Keep Columbus Beautiful Manager
0219	Labor Relations Manager
0218	Labor Relations Specialist
2003	Land Management Office Administrator
3011	Latent Print Supervisor
1893	License Supervisor
3183	Lifeguard
3825	Machinist
3516	Maintenance Carpenter Supervisor
0779	Management Analyst I
0780	Management Analyst II
1961	Medical Laboratory Manager
0852	Medical Records Manager
0815	Medical Services Reimbursement Specialist
1952	Medical Technologist
1959	Medical Technologist Supervisor
0083	Natural Resources Manager
0174	Neighborhood Services Division Administrator
0264	Network Manager
0282	Occupational Safety Manager
1240	Office Manager
3112	Outreach Worker
1626	Paramedic Instructor
1301	Parking Meter Collection Supervisor
3023	Parking Regulation Attendant Supervisor
0240	Parking Violations Bureau Administrator (Violations Clerk)
0239	Parking Violations Bureau Assistant Administrator
1201	Parks Development Planner
3773	Parks Maintenance Assistant Manager
3778	Parks Maintenance Manager

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3772	Parks Maintenance Supervisor
1203	Parks Planning and Design Manager
1204	Parks Planning and Maintenance Coordinator
1266	Payroll Specialist
0898	Personnel Administrative Officer
0900	Personnel Analyst I
0901	Personnel Analyst II
0903	Personnel Analyst Supervisor
0918	Personnel Psychologist
1945	Photography Laboratory Manager
1677	Physician Extender I
4055	Pipeline Locator
2010	Planner I
2011	Planner II
0178	Planning Division Administrator
3817	Plant Maintenance Assistant Manager
3799	Plant Maintenance Electrician I
3800	Plant Maintenance Electrician II
3812	Plant Maintenance Helper
3816	Plant Maintenance Manager
3813	Plant Maintenance Mechanic
3814	Plant Maintenance Supervisor I
3815	Plant Maintenance Supervisor II
1162	Plant Operation and Maintenance Training Coordinator
1775	Plumbing Inspector I
1776	Plumbing Inspector II
3061	Police Chief
3060	Police Commander
3004	Police Communications Technician
3005	Police Communications Technician Supervisor
3062	Police Deputy Chief
3063	Police Lieutenant
3064	Police Officer
1345	Police Property Clerk
3066	Police Sergeant
3016	Polygraphist
3568	Power Line Worker Supervisor I

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3569	Power Line Worker Supervisor II
3565	Power Line/Cable Worker Trainee
1630	Practical Nurse
1932	Pretreatment Program Manager
0767	Prevailing Wage Coordinator
0777	Procurement Administrative Officer
0776	Procurement Manager
0789	Procurement Specialist
0580	Programmer Analyst
0070	Project Manager
1792	Property Maintenance Inspection Manager
1793	Property Maintenance Inspection Specialist
1796	Property Maintenance Inspection Supervisor
1789	Property Maintenance Inspection Trainee
1790	Property Maintenance Inspector
1653	Public Health Administrator (Community Health)
0258	Public Health Administrator (Environmental Health)
0255	Public Health Administrator (Infectious Diseases)
0262	Public Health Administrator (Maternal and Child Health)
0263	Public Health Administrator (Planning, and Preparedness)
0261	Public Health Assistant Administrator (Environmental Health)
0257	Public Health Assistant Commissioner (Administrative Services)
0256	Public Health Assistant Commissioner (Clinical)
1639	Public Health Nurse
1756	Public Health Occupational Therapist
1752	Public Health Physical Therapist
1704	Public Health Physician
1744	Public Health Program Manager I
1740	Public Health Program Manager II
1741	Public Health Program Manager III
1742	Public Health Program Manager IV
1747	Public Health Quality Assurance Coordinator
1832	Public Health Sanitarian I
1833	Public Health Sanitarian II
1844	Public Health Sanitarian III
1845	Public Health Sanitarian IV
1831	Public Health Sanitarian-in-Training

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1760	Public Health Speech/Language Pathologist
1754	Public Health Therapy Assistant
3242	Public Health Veterinarian
3104	Public Information Assistant
3105	Public Information Officer
0078	Public Service Assistant Director (Engineering)
0090	Public Utilities Deputy Director (Administration)
0091	Public Utilities Deputy Director (Engineering)
0784	Purchasing Coordinator
0783	Purchasing Expeditor
2034	Real Estate Relocation Specialist
3166	Recreation Administrative Coordinator
3165	Recreation Administrative Manager
3684	Recreation and Parks Aide (Seasonal)
0085	Recreation and Parks Assistant Director
0786	Recreation and Parks Marketing/Fundraising Coordinator
3164	Recreation Center Manager
3162	Recreation Leader
3169	Recreation Playground Leader (Seasonal)
3193	Recreation Program Assistant
3196	Recreation Program Specialist
3163	Recreation Supervisor
1815	Refrigeration and HVAC Inspector I
1816	Refrigeration and HVAC Inspector II
3931	Refuse Collection District Assistant Manager
3933	Refuse Collection District Manager
0221	Refuse Collection Division Administrator
0222	Refuse Collection Division Assistant Administrator
3935	Refuse Collection Operations Manager
3928	Refuse Collection Supervisor
2036	Relocation Program Manager
2081	Research Analyst
2083	Research Analyst Specialist
1718	Safety Program Manager
1720	Safety Programs Assistant Coordinator

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1721	Safety Programs Coordinator
0287	Sealer of Weights and Measures
0477	Secretary
3539	Security Specialist Supervisor
0775	Senior Procurement Specialist
0581	Senior Programmer Analyst
0071	Senior Project Manager
3952	Sewer Cleaning Equipment Operator
3970	Sewer Maintenance Assistant Manager
3971	Sewer Maintenance Manager
3968	Sewer Maintenance Supervisor I
3969	Sewer Maintenance Supervisor II
3967	Sewer Maintenance Worker
3314	Sewer Service Supervisor (Emergency)
3313	Sewer Service Worker (Emergency)
3973	Sewer Telemonitoring Operator
3974	Sewer Telemonitoring Supervisor
0165	Sewerage and Drainage Division Administrator
0166	Sewerage and Drainage Division Assistant Administrator
3316	Sewerage Charge Investigator
1767	Social Worker
0585	Software Engineer
1135	Street Light Engineering Coordinator
3991	Street Maintenance Assistant Manager
1002	Street Maintenance Investigator
3990	Street Maintenance Manager
0781	Student Intern I
0782	Student Intern II
0788	Student Intern III
3680	Summer Worker
3111	Supportive Services Advisor
1016	Surveyor
1040	Surveyor Manager
1015	Surveyor-in-Training
0553	Technical Support Analyst
0244	Telecommunications Division Administrator

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0245	Telecommunications Division Assistant Administrator
4026	Traffic Line Supervisor I
4029	Traffic Line Supervisor II
4028	Traffic Maintenance Assistant Manager
4032	Traffic Maintenance Manager
4018	Traffic Maintenance Supervisor I
4019	Traffic Maintenance Supervisor II
4010	Traffic Sign Shop Supervisor
0881	Training Manager
0202	Transportation Division Administrator
0203	Transportation Division Assistant Administrator
3760	Tree Trimmer
3761	Tree Trimmer Supervisor
3473	Upholsterer
1928	Wastewater Chemist I
1929	Wastewater Chemist II
1930	Wastewater Chemist III
1158	Wastewater Plant Assistant Manager
1159	Wastewater Plant Manager
3873	Wastewater Plant Operator
3875	Wastewater Plant Supervisor I
3876	Wastewater Plant Supervisor II
1160	Wastewater Plants Coordinator
0769	Wastewater Soil Applications Coordinator
1862	Wastewater Surveillance Analyst
1860	Wastewater Surveillance Technician I
1861	Wastewater Surveillance Technician II
1157	Wastewater Treatment Residuals Manager
0864	Water Customer Service Assistant Coordinator
4046	Water Distribution Assistant Manager
4047	Water Distribution Manager
3864	Water Distribution Operator I
3865	Water Distribution Operator II
0146	Water Division Administrator
0147	Water Division Assistant Administrator

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4052	Water Maintenance Manager
4040	Water Maintenance Supervisor I
4041	Water Maintenance Supervisor II
4039	Water Maintenance Worker
4072	Water Metering Supervisor
1170	Water Plant Manager
1169	Water Plant Operations Manager
3881	Water Plant Operator I
3882	Water Plant Operator II
1935	Water Research Analyst I
1936	Water Research Analyst II
1937	Water Research Laboratory Manager
3280	Water Service Manager
3278	Water Service Supervisor
3260	Water Service Technician I
3276	Water Service Technician II
1165	Water Supply and Treatment Coordinator
1173	Watershed Manager
1873	Water Protection Coordinator
1871	Water Protection Specialist I
1872	Water Protection Specialist II
1886	Weights and Measures Inspector
3830	Welder

Amended as of: February 24, 2003
